

**PARTNERS IN POPULATION AND DEVELOPMENT
PPD**



**Consultative Meeting on
Institutionalization and Networking among
PPD Partner Institutions**

**Dhaka, Bangladesh
28 – 30 July 2008**

**Final Report
September 2008**

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Abbreviations and Acronyms

BKKBN	National Family Planning Coordinating Board
CAFS	Center for African Studies
CCRHTIT	China Center for RH Technical Instruction and Training
CDC	Cairo Demographic Center
CEFIR	Centre International de Formation
CEFOREP	Center for Training and Research in Reproductive Health
CPS	College of Population Studies
CTC	China Training Center
ICMH	Institute of Child and Mother Health
ICPD	International Conference on Population and Development
IHMR	Institute of Health Management Research
IIPS	International Institute of Population Sciences
INAS	National Institute of Health Administration
ISAE	Institute of Statistics and Applied Economics
JICA	Japanese International Cooperation Agency
MCs	Member Countries of PPD
MDGs	Millennium Development Goals
NIHFW	National Institute of Health and Family Welfare
NITC	Nanjing International Training Center
PIs	Partner Institutions of PPD Member Countries
POA	Programme of Action of ICPD
PPD	Partners in Population and Development
PSRI	Population Studies and Research Institute
RH	Reproductive Health
TOT	Training of Trainers
TSD	Technical Support Division of UNFPA
UNFPA	United Nations Population Fund

I. Introduction

Capacity development must remain the centerpiece of all development cooperation and the focus of all development activities. This has been the central philosophy of PPD in its efforts to encourage South-South Cooperation as a way of assisting developing countries to help achieve the ICPD Goals and the MDGs. In its Strategic Business Plan for 2008-2011, the PPD has adopted capacity development of its Member Countries (MCs) as one of the main goals and has planned to make capacity development one of the main components of its programmatic interventions during the next four years.

To help address the issue of capacity development needs and potentials of its MCs, the PPD has systematically undertaken during 2007 and 2008 a number of analytical, programmatic, and consultative activities, including (a) documenting assessment of capacities of Partner Institutions (PIs) in MCs to mount and conduct capacity development programmes, as well as cataloguing of courses and other training initiatives at the PIs aimed at helping to build capacities of countries to undertake programmatic activities in support of ICPD Goals and MDGs; (b) mapping the needs of member countries for capacity building at system, organizational and individual levels covering technical, managerial and programmatic skills and capabilities; (c) identifying training gaps in technical and managerial areas of member countries, as well as developing proposals to address those gaps; (d) developing a comprehensive capacity development action plan for implementation during 2008-2011; (e) designing selected generic modules in priority capacity gap areas such as, population and poverty, population and reproductive health, population and gender, and institutional and historical perspectives on ICPD Goals and MDGs; and (e) encouraging the PIs to integrate the contents of these generic modules either in part or in whole into the ongoing activities of the PIs.

As an immediate step in helping to build capabilities of MCs, the PPD has been exploring with the PIs on how best to institutionalize the generic modules within the current and/or planned training activities at the institutions and on how best to help establish an effective networking among the PIs to enable and empower them to play a significant role in addressing, both collectively and individually, the central issue of capacity building of PPD MCs. For this purpose, the PPD recently undertook a short inquiry among the PIs to elicit information and their experiences in the institutionalization of generic modules and networking.

To discuss those findings, exchange experiences and formulate a strategy to help move forward on these two issues, A Consultative Meeting on Networking among the PIs took place in Dhaka, Bangladesh during 28-30 July 2008. A total of sixteen PIs from MCs of Africa, Asia and Arab regions participated in the Meeting and were mostly represented by the head of the individual institutions. Additionally, representatives of Government of Bangladesh, experts in the field of RH, Population and Development, as well as Staff from PPD Secretariat in Dhaka and PPD Africa Regional Office in Kampala, and representatives from Donor Agencies, including UNFPA and JICA participated in the meeting (See Annex One).

II. Structure of the Meeting

The Meeting was organized in a traditional manner, with an Opening and a Closing Session to provide respectively a policy backdrop for the Meeting, and a forum for expressing institutional commitment for follow up action; a set of Plenary Sessions to discuss the major issues in institutionalization of the generic modules and other initiatives, as well as in establishing and maintaining an effective network among the PIs; a set of working groups from among the participants to make recommendations on how to move forward on the two substantive issues in their respective sub-regions (Anglophone Africa, Francophone Africa and Asia); and a concluding Session to discuss and adopt a set of recommendations for action. Chairpersons, reporters and resource persons facilitated the conduct of the Meeting (See Annex Two).

III. Highlights of the Sessions

(a). Opening Session

In the Opening Session, Ms. Quamrun Nahar Khanam of Bangladesh provided an introduction to the Meeting followed by Mr. Pornchai Suchita, who, speaking on behalf of UNFPA in Bangladesh, highlighted the importance of institutional building and capacity strengthening. Mr. Harry Joosery, as the Executive Director of PPD, after welcoming the participants and guests, emphasized the importance of building partnerships among developing nations and their institutions to meet the challenges of current times. He stated that PPD facilitates capacity building to empower the South to enable it add strength to its voice in the world and to collectively act in a strategic

manner for a better future. He ended his speech thanking H.E. Dr. A.M.M. Shawkat Ali, Honorable Adviser, Mr. Zafar Ullah Khan, Secretary, Ms. Quamrun Nahar Khanam, PCC and Joint Secretary of the Ministry of Health and Family Welfare for their unrelenting support and assistance to PPD and also for facilitating the organization of this meeting. He also thanked Mr. Rabbi Royan, the Senior Technical Adviser of UNFPA, New York, for his support and technical assistance to PPD and extended his thanks to Mr. Pornchai Suchitta, the Deputy Representative of UNFPA in Bangladesh for extending his support to the PPD all the time.

Mr. Rabbi Royan, Senior Technical Advisor, TSD, UNFPA, New York while addressing the participants thanked Mr. Zafar Ullah Khan for favoring his presence and Mr. Jooseery and the PPD Secretariat for taking the initiative to organizing this meeting as a follow-up to the very critical work that has been started over the last year and a half, beginning the process of strengthening the capacity of population-related institutes in MCs to meet emerging needs for expertise in identified population and development areas. Mr. Royan stressed that MCs will inevitably have to play an increasingly greater role in taking advantage of the products that have been developed and in utilizing these products for the skill and knowledge enhancement of national counter-parts. He hoped that, in the true spirit of South-South Cooperation, the PPD MCs would intensify their efforts to share experiences, resources, including those of their respective institutions and their goodwill to help one another to implement the ICPD Programme of Action (PoA) and through that to achieve the MDGs.

Mr. Zafar Ullah Khan, in his speech as chief guest, mentioned the involvement and commitment of the Government of Bangladesh from the founding of PPD and hosting of its Secretariat in Dhaka. Mr. Khan mentioned that the Ministry of Health and Family Welfare, Government of Bangladesh has been a cherished partner of PPD for the past years and continues to support PPD in its journey to assist its MCs towards achieving the ICPD PoA and the MDGs. Mr. Khan acknowledged that capacity building is key to promoting higher economic growth, which, in turn, is an important prerequisite for making progress toward the MDGs and noted that PPD has taken the initiative to strengthen the capacity of its MCs through capacity building and networking with its PIs around the world. Finally, Mr. Khan highlighted the fellowships offered in 2008 to MCs by the Government of Bangladesh through Institute of Mother and Child Health (ICMH), and stated

that he was pleased to announce that the Government of Bangladesh has allocated 64 decimals of land to PPD for establishing the permanent Secretariat in Dhaka.

(b). Plenary Sessions

1) Institutionalization

In the Plenary Session dealing with institutionalization of modules and related issues, Ms. Suneeta Mukherjee, the UNFPA representative in the Philippines, had submitted to the Meeting an overview of capacity building strategies and programmes in the developing world, using the UNFPA efforts in the Philippines as an illustration. Following this, Ms. Tahera Ahmed, Assistant Representative, UNFPA Bangladesh presented UNFPA efforts in capacity building in Bangladesh.

Dr. Sethuramiah L. Rao made a detailed presentation on PPD efforts during 2006-2008 in capacity building, including an overview of analytical studies conducted, consultative meetings organized, substantive publications of conclusions and recommendations generated, generic modules produced and PPD's future plans on capacity development. He ended his presentation with a set of issues that needed to be discussed in the twin areas of institutionalization of the modules and networking among the PIs, the central agenda of the consultative meeting. He emphasized the following issues in particular:

- Lack of information and interaction between MCs and PIs on the felt needs of MCs for capacity development,
- Lack of adequate staff at PIs with appropriate specialties,
- Lack of training materials and case studies to address capacity gaps,
- Limited interaction with other PIs,
- Lack of international collaboration,
- Lack of international fellowships, and
- Lack of financial resources

To provide a statistical backdrop for the discussion of the issues, Mr. Amadou Moreau made a presentation on the results of the survey conducted by PPD among the PIs, highlighting issues and concerns of PIs with institutionalization of modules and related aspects. He stated that, according to the survey, there were some problems in integrating the generic modules, related especially to a lack of human resources among the many PIs, as well as due to financial and time constraints and contents of the modules.

Following this, seven PIs, starting with Dr. Mostafa of Cairo Demographic Center (CDC), and successively followed by Ms. Li Zheng of China Training Center in Taicang (CTC), Prof. Abderahmane Maaroufi of National Institute of Health Administration in Morocco (INAS), Prof. Jean Charles Moreau of Center for Training and Research in Reproductive Health in Dakar (CEFOREP), Prof. Deoki Nandan of National Institute of Health and Family Welfare in New Delhi (NIHFP), Prof. Abdul Hannan of Institute of Child and Mother Health in Dhaka (ICMH), and Dr. Lawrence Ikamari of Population Studies and Research Institute of the University of Nairobi (PSRI) all made detailed presentations on the processes followed in each of their institutions for the institutionalization of the modules, as well as results achieved from such assessment and the nature of actual revisions of curricula and/or adaptations of the generic modules. Taken together, the review demonstrated that considerable progress has been achieved in reviewing and adapting the modules at many PIs, especially in CTC, INAS, NIHFP and ICMH. The other PIs are all in the midst of different stages of the review process and hope to complete it by the end of 2008 or in 2009.

Following this, Mr. Jyoti Singh provided a policy framework for the discussion of the various issues to help generate a set of actionable recommendations for implementation by all concerned. He provided a historical analysis of how the United Nations and UNFPA were involved over the years in the area of training and capacity building in developing countries and how the PPD had gone about coordinating the formulation of the four generic modules on population and reproductive health, population and poverty, population and gender, and historical and institutional perspectives on ICPD Goals and MDGs. He underlined that the critical issues in institutionalization context include adaptation of the modules to national or regional needs, exchange of trainers, provision of fellowships, development and dissemination of training materials and their translations, and funding. While an excellent discussion followed this introduction, the participants agreed to examine the institutionalization issue and related aspects in greater detail in the sub-regional working groups. A summary of the discussion on institutionalization is contained in the next section.

2) Networking among the PIs

The second issue of networking among the PIs was accorded a very high priority by all PIs. According to the Survey results presented by Mr. Moreau, except for a few PIs, most other PIs are working in partnership with many different organizations including national, regional and international networks like training and research institutes, substantive alliances and regional consortiums in policy, programme and advocacy areas. While most of the PIs participate in a large array of networks, there is lack of coordination among them and they all feel an urgent need to strengthen their training and research programmes.

Mr. Humayun Kabir Shishir presented findings on the web-based database system that PPD has developed, with the main objectives of creating an international and regional network of PIs working in the area of capacity development, establishing capacity development database link among all Institutions to share information, and reinforcing the regional strategy for capacity building. He emphasized that PPD would implement this database effort in a phased manner. In phase one, the focus would be on development of the database, successively followed by updating of PI profiles in the database, availability of database on online and introducing other advanced elements such as discussion forums, calendar of training activities, course curricula, e-mail groups, distance learning programs on online, etc.

Dr. Sethuramiah L Rao circulated a short note on networking among the PIs, describing the basic elements of its definition, membership, range of activities that the network could be involved in and on how to establish and maintain the network among the PIs. The participants agreed to look into those issues in the working groups to assess what can initially be done with networking at the various sub-regional levels.

©. Working Groups by sub-regions

Three sub-groups dealing respectively with Anglo-phone Africa (CAFS, CDC, PSRI and ISAE), Franco-phone Africa (INAS, CEFIR, and CEFORP), and Asia (BKKBN, CPS, CCRHTIT, ICMH, IHMR, IIPS, NIHFWP, NITC and UNFPA) were formed from among the participating PIs. Each group was mandated to examine the twin issues of institutionalization of generic modules and networking among the PIs, from a sub-regional perspective. The main conclusions of the working groups have been integrated in the next section dealing with the summary of discussions held on

three substantive issues of the Meeting. In general, the PIs of the Asian region have agreed to undertake collaborative activities on all the four modules and have even decided on assigning lead role to selected PIs from the sub-region for each thematic module. The PIs of the Francophone countries, on the other hand, would like to initially start collaborating on one thematic module dealing with population and reproductive health. With experience gained with that initiative, they would like to explore collaboration on other modules. The PIs of the Anglophone African sub-region are still in the midst of review process of the modules and thus, any collaborative initiative among them has to await the completion of that review process. But, interest and willingness to do so was fully expressed by the concerned PIs at the Meeting.

IV. Summary of Discussions on Major Issues

The three-day meeting was very rich in its discussion of the various substantive issues involved in institutionalization of modules and related aspects, networking among the PIs and international collaboration and coordination. The PPD has prepared a detailed document¹ highlighting the proceedings of the Meeting, summarizing the points made by participants and the PIs. Interested readers are requested to consult it. In this section, an overview of main issues raised in the Meeting on the three issues mentioned above is only presented as a backdrop for the conclusions and recommendations made in the final section.

(a). Institutionalization

Progress on institutionalization of modules at the PIs emerges as a mixed picture. An exemplary process has been followed in a few of the PIs, notably at CTC, INAS and NIHF, in reviewing and adapting the generic modules within the institutional context and intended audience. A number of other PIs, especially in Anglophone Africa, are in the midst of review process and will complete their process in 2008 or in 2009. The Francophone African countries on the other hand, with the lead of INAS, have agreed at the meeting to launch a joint course on reproductive health on a rotation basis. However, a number of significant constraints do currently exist in institutionalizing the modules at PIs and in that regard, the Meeting raised a number of concerns under this rubric,

¹ PPD, Proceedings of the Consultative Meeting on Networking among Partner Institutions (PPD: Dhaka, 2008), in draft manuscript form.

including adaptation of modules, training of trainers, documentation and training materials, fellowships, resource persons and information exchange.

Regarding adaptation of the modules, a number of participants observed that it is difficult to have one standardized module to fit all national circumstances and needs. The meeting agreed that the four generic modules were intended as only prototype, neither standardized nor prescriptive. The process of adaptation at each institution should closely examine the features of the generic modules with respect to duration of the course module, content of the module and depth of handling the contents to suit the intended audience and the institutional comparative advantage. It was also agreed that the generic modules were intended as short-term courses and even within it, a lot of flexibility exists to run the modules as courses of a few days duration to a few months. It was also emphasized that, in addition to short-term modules, a series of orientation courses for PPD ministers and other senior officials of MCs might be required to help engender commitment and funding.

Training of trainers to help institutionalize the various modules within the training curricula of PIs was recognized by all as one major issue requiring some international action. Proposals to address this issue included conduct of either regional courses to train a few of potential trainers from each member country in a single location or country courses in individual countries with the help of a training expert team. Either way, it is not inexpensive. All participants underscored the importance of international support for this critical initiative.

Lack of appropriate training materials, case studies and related documentation was adjudged as the most critical constraint in institutionalizing the modules at the PIs. It was underlined that compilation and production of materials should be a team effort and that interested PIs should collaborate among themselves in this effort. In this context, it was agreed by PIs that video-conferencing and teleconferencing meetings should be explored as a modality. Since many of the materials cited in the various modules are UNFPA publications, the meeting recognized a very important role for UNFPA to help provide technical support and other assistance in putting together those materials.

Many participants highlighted the need for wider availability of and easier accessibility to national and international fellowships for the successful institutionalization of the modules. While

the meeting recognized that many of PIs and MCs have been generous in providing fellowships to candidates from PPD MCs, there is a clear need for some international fellowships for some of the modules.

Given the newness or novelty of some of the contents of modules, almost all the PIs emphasized the need for external resource persons in the conduct of the modular courses, at least in the initial stages of institutionalization. The institutional and historical perspective course and the poverty course were particularly mentioned as requiring the participation of international experts. International support and financial assistance for this element was viewed as necessary by the meeting.

All the PIs highlighted the need for Information exchange on analytical, substantive, administrative and managerial aspects of the modular courses. The PIs agreed that they would promote such exchanges among themselves through a variety of means and modalities. The PIs also underscored the critical role of PPD in coordinating the activities with the PIs and others.

(b). Networking among PIs

All the participating institutions at the Meeting universally expressed the importance of networking among the PIs themselves and with other existing networks at national, regional and international levels. The potential areas for networking were recognized as extensive and could, for example, cover information exchange; sharing of academic curricula, teaching materials, training strategies, advocacy materials; exchange of faculty, experts and other expertise; developing a common roster of experts in population, development and reproductive health; announcing course calendars and availability of fellowships; identification of research agenda and dissemination of research findings and insights; conduct of joint activities in training, research and advocacy; preparation of joint training materials and case studies; and holding of joint conferences and workshops on topics of common interest. The participants however noted that an incremental approach, starting with simple functions, would be desirable in the initial stages. They were equally clear that strategic technological support, both hardware and software, would needed to be provided by the PPD to kick-start the networking initiative.

The Meeting participants also agreed that for the effective functioning of the networking system a number of requirements needed to be met by the individual institutions themselves, as well as the existence of a good coordination mechanism at PPD. The individual institution would have to invest some human, institutional and other resources to help create and maintain a focal point to coordinate various inputs from within the institution itself, as well as with other PIs and with PPD headquarters. Likewise, the PPD needed to have good focal points at PPD for the coordination and maintenance of technological and substantive aspects of the network. The Meeting also recognized the eventual need for a knowledge manager within the network to support the system.

©. International coordination and collaboration

Throughout the three-day meeting, the need for international coordination and collaboration was reiterated by all the participants. The coordinating role of PPD in institutionalization of the modules and related aspects, in networking among the PIs and in brokering the technical and financial support of MCs and of international donors, including bilateral and multilateral agencies, as well as private foundations was given a lot of attention. Likewise, the technical and financial supportive role of UNFPA was also underscored as critical for the success of South-South Cooperation, especially in capacity building and sharing of experiences.

VI. Conclusions and Recommendations

On the final day of the Meeting, the participants discussed and agreed to a set of conclusions and actionable recommendations for implementation. The Meeting agreed to address the recommendations to the three important actors, critical for capacity building of PPD MCs, i.e., the PIs, the PPD and UNFPA. The adopted recommendations are listed below:

For Partner Institutions (PIs)

1) Noting that a few PIs had already successfully completed the review process of and had integrated appropriate elements of the generic modules into their existing training programmes, the Meeting encouraged others who were either in the midst of or in the early stage of the review process to complete the exercise as soon as possible and take required action to mainstream the elements of the generic modules into their on-going or future programmes. While the generic

modules were intended as short-term courses, the review process might include duration (short, medium or long-term), content, target group and depth of the course to suit the varied institutional contexts.

2) The importance of training of trainers (TOT) was underlined by all PIs and a suggestion was made that it could be addressed through the conduct of training courses based on the four modules either at a single location for multiple trainers from every PI or through a country-based course for a larger number of trainers in the various countries where the PIs are located. The implication of the recommendation needs to be drawn by the PPD.

3) The need to develop relevant training materials and case studies for the teaching of the modules was uniformly emphasized by all. The Meeting encouraged interested PIs to work together in order to compile existing materials, undertake translation to English of existing materials in other languages and/or develop new materials for the various modules and provide translated versions of them in French.

4) The PIs should, with the assistance and support of PPD, organize awareness raising and advocacy events for policy makers and other senior officials of MCs to help generate the needed political and other forms of support for the adaptation and implementation of the various generic modules.

5) The need for fellowships for the participants was underscored by all PIs. While the PIs agreed to explore their own institution's resources, as well as those of the MCs, the Meeting recognized the need for international support for the provision of fellowships. It invited donors, particularly UNFPA to fund this crucial component.

6) The meeting welcomed the idea of establishing a network among the PIs for, among others, an exchange of information and experience, undertaking of joint collaborative efforts in the area of training, research, advocacy and policy, conferences, workshops and seminars, share available case studies related to the various modules, as well as training calendars, and production of concept papers and the like.

7) In this regard, the PIs agreed to: (a) mobilize adequate human and financial resources to develop joint operations research and training programs among PIs; (b) exchange PI staff for further development of common training materials; (c) improve existing training programs that are relevant

to the Generic Modules; (d) initiate collaboration and networking for resource mobilization to support short-term courses based on the Generic Modules; (e) promote cross visits of PI staff and consultants to the various PIs; and (f) compile or update information for the preparation of a roster of experts.

8) A group of PIs agreed to design, based on the RH Generic module, a joint and collaborative course on reproductive health in French for implementation, on a rotation basis, among the concerned PIs. The Group will initiate a series of activities to design the module through a technical working group of representatives from the PIs and has committed to investing their own resources by way of providing the teaching staff, adequate infrastructure and support for printing of teaching materials. Efforts are needed to find funding for the fellowships.

9) A group of other PIs have also expressed their commitment to develop and implement joint or collaborative training programmes in English based on adapted modules on population and poverty, as well as on gender.

For PPD

10) PPD was requested to update its website to provide links with PIs, upgrade the Partner Institutes Database, and adopt, as appropriate, new technologies, use of Skype, Yahoo/Google groups, Blogs for better communication and dissemination of information.

11) PPD would host the Microsoft Sharepoint, which requires annual subscription, and would freely distribute to PIs for their use to strengthen the PI Network and to serve as a moderator to Yahoo groups.

12) PPD should, with the information to be provided by the PIs as suggested in paragraph 7 above, update the roster of experts. It should also share the PIs' training calendars.

13) PPD should facilitate the translation of training materials currently available in local language to English for better dissemination of knowledge.

14) PPD should facilitate the availability of background documents and reference materials for the Generic Module on the Historical and Institutional Perspectives on ICPD Goals and MDGs by liaising with UNFPA on the production and distribution of those materials on a CD-Rom, as requested in paragraph 21 below.

15) PPD should market the joint proposals on research and training, as well as the courses developed by PIs and advocate with donor agencies and government of MCs for the funding of those initiatives.

16) PPD should facilitate the provision of resource persons for the running of the different modular courses.

17) PPD should promote synergies and strengthen links between PPD sub-networks.

18) PPD should dedicate and build the capacity of one of its staff member, who should be responsible for coordinating with PIs, UNFPA and its advisory groups on capacity development.

For UNFPA and Other Donors

19) The Meeting gratefully acknowledged the UNFPA's financial and technical support in holding this Consultative Meeting and expressed the hope that UNFPA would continue to provide funding for the institutionalization of the generic modules within the curriculum of PIs.

20) The meeting noted with appreciation that a few UNFPA Field Offices had already supported initiatives to adapt and implement generic modules on reproductive health. The Meeting therefore requested UNFPA headquarters to consider sending a note to its Field Offices to help support adaptation and implementation of the modules on reproductive health, on gender and on population and poverty.

21) The Meeting, in line with paragraph 14 above, requested UNFPA to make available reference materials for the module on International and Historical Perspectives on ICPD Goals and MDGs in a CD-Rom since a majority of those cited references in it are all UNFPA publications.

ANNEX ONE

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ANNEX TWO

Agenda of the Meeting

DAY ONE: MONDAY, 28 JULY 2008

TIME	ACTIVITY	RESPONSIBILITY	RAPPORTEUR
08:30- 09:00	Registration		
09:00-10:00	<p>Opening Ceremony</p> <p><i>Introduction:</i> Ms. Quamrun Nahar Khanam PCC and Joint Secretary, Ministry of Health and Family Welfare, Govt. of Bangladesh</p> <p><i>Address:</i></p> <ul style="list-style-type: none"> ○ Mr. Pornchai Suchitta, Deputy Representative, UNFPA, Bangladesh ○ Mr. Harry Jooseery, Executive Director, PPD ○ Mr. Rabbi Royan, Senior Technical Advisor, TSD, UNFPA, New York <p><i>Opening Address:</i></p> <ul style="list-style-type: none"> ○ Mr. A.K.M. Zafar Ullah Khan Secretary, Ministry of Health and Family Welfare, Government of Bangladesh 	<p><i>Master of Ceremony:</i> Mr. Amadou Moreau Programme Officer PPD</p>	<p>Dr. Deoki Nandan Director, National Institute of Health and Family Welfare (NIHFW), India</p>
10:00-10:30	COFFEE BREAK		
	Logistics Announcement	<p>Ms. Stina Mureal Quiah Programme Assistant, PPD</p>	
	<p>SESSION ONE: INSTITUTIONALIZATION OF MODULES AND RELATED ISSUES</p>	<p>Chair: Mr. Rabbi Royan, Senior Technical Advisor, TSD, UNFPA, New York</p>	<p>Dr. Lawrence Ikamari Director, Population Studies and Research</p>

10:30-10:45	Introduction to the Theme	Mr. Jyoti Singh , PPD, New York	Institute (PSRI), Kenya
10:45-11:15	Capacity Building Strategies and Programmes in the Developing World.	Ms. Suneeta Mukherjee , Representative, UNFPA Philippines Dr. S. L. N. Rao PPD Consultant	
11:15-11:30	Capacity Building Needs and Programme: An Overview of PPD efforts.		
11:30-12:30	Discussion		
12:30-13:30	LUNCH BREAK		
	SESSION TWO: PARTNER INSTITUTIONS EXPERIENCES	Chair: Dr. Jotham Musinguzi Director, PPD Africa Regional Office	Mr. Eliwo Mandjale Akoto Team Leader (Training and Technical Assistance), Centre For African Family Studies (CAFS), Kenya
13:30- 14:00	Results of Survey findings from Partner Institutes	Mr. Amadou Moreau Programme Officer, PPD	
14:00-14:30	COFFEE BREAK		
14:30- 15:45	Constraints to Institutionalization: Responses from PIs Institutionalization of Modules: Progress made	ICMH, INAS, NIHFP, PSRI, CTC, CPS	
15:45-16.00	Identification of Major Issues for Discussion on Institutionalization	Dr. S. L. N. Rao PPD Consultant	
16.00-16.45	Open Discussion		
16:45- 17:00	Wrap up and Close	Mr. Harry Jooseery Executive Director, PPD	
19:30	WELCOME DINNER		

DAY TWO:

TUESDAY, 29 JULY 2008

TIME	ACTIVITY	RESPONSIBILITY	RAPPORTEUR
	SESSION THREE: INSTITUTIONALIZATION OF MODULES AND RELATED ISSUES	Chair: Mr. Harry Jooseery Executive Director, PPD	Prof. Huang Sen Executive Director Nanjing Population Program Training Center International (NITC), China
9:00-9:30	Further action towards Institutionalization of Modules	Mr. Jyoti Singh PPD, New York	
9.30:00-10:00	Discussion		

10:00-10:30	COFFEE BREAK		
	SESSION FOUR: NETWORKING AMONG PPD PARTNER INSTITUTIONS	Chair: Mr. Jyoti Singh PPD, New York	Dr. P. R. Sodani Associate Professor, Director, Indian Institute of Health Management Research (IIHMR), India
10:30-11:15	Networking among PPD Partner Institutions on Training Capacity and Research	Mr. Amadou Moreau Programme Officer, PPD	
11:15-11:45	Database for PPD Partner Institutions Network	Mr. Humayun Kabir Shishir IT Officer, PPD	
11:45-13:00	Discussions		
13:00-14:00	LUNCH BREAK		
	SESSION FIVE: WORKING GROUPS		
14:00-15:30	Regional and Thematic Consultation: Working Groups		
15:30-16:00	COFFEE BREAK		
16:00-16:30	Presentation from Groups		
16:30-17:00	Conclusions and Recommendations	Mr. Jyoti Singh PPD, New York	
17:00-17:15	Wrap up	Mr. Harry Jooseery Executive Director, PPD	

DAY THREE: WEDNESDAY, 30 JULY 2008

TIME	ACTIVITY	RESPONSIBILITY	RAPPORTEUR
	SESSION SIX: CONCLUDING SESSION	Chair: Mr. Jyoti Singh PPD, New York	Prof. Bhassorn Limanonda Professor and Dean College of Population Studies(CPS), Thailand
9:00-10:00	Synthesis and Recommendations	Dr. S. L. N. Rao PPD Consultant	
10:00- 11:00	The Way Forward	Mr. Jyoti Singh PPD, New York	
11:00- 11:30	COFFEE BREAK		

11:30-12:00	Closing Remarks	Mr. Rabbi Royan, Senior Technical Advisor, TSD, UNFPA, New York Mr. Harry Jooseery Executive Director, PPD	
12:00-13:00	LUNCH		

ANNEX THREE

List of Background Documents

- PPD, Report of the Consultative Meeting of Experts on Capacity Development, Taicang, China, 10-15 May 2007 (Dhaka: PPD, 2007), 86 pages
- PPD, PPD Partner Institutions: An Overview of Programs and Capacities (Dhaka, PPD, 2007), 58 pages
- PPD, Capacity Building in the Context of Achieving ICPD Goals and MDGs (Dhaka: PPD, 2007), 56 pages
- PPD, Capacity Development Action Plan, 2008-2011 (Dhaka: PPD, 2008), 29 pages, mimeographed
- PPD, Capabilities and Capacity Needs of PPD Member Countries (Dhaka: PPD, 2008), 31 pages, mimeographed
- PPD, Proceedings of the Consultative Meeting on Networking among Partner Institutions (PPD: Dhaka, 2008), in draft manuscript form.
- Tehera Ahmed, Capacity Development in Bangladesh, a power point presentation to the Consultative Meeting on Networking at Dhaka, July 2008
- Amadou Moreau, Results of Survey Findings from Partner Institutions, a paper presented at the Consultative Meeting on Networking at Dhaka, July 2008
- Suneeta Mukherjee, Capacity Building Strategies and Programs in Developing World, a power point presentation to the Consultative Meeting on Networking at Dhaka, July 2008
- Sethuramiah L Rao, Capacity Building Needs and Programs: An Overview of PPD Efforts, a power point presentation to the Consultative Meeting on Networking at Dhaka, July 2008