



**Partners in Population and Development (PPD)**  
An Inter-Governmental Organization  
Promoting South-South Cooperation

**Tel: (88 02) 4482 7370, 4482 7371 • Fax: (88 02) 4482 7374**

**E-mail: [partners@ppdsec.org](mailto:partners@ppdsec.org) Website: <http://www.partners-popdev.org>**

**TITLE:** Head of Programmes  
**GRADE:** National Professional  
**STARTING SALARY:** NP-4; Step-5 on PPD Salary Scale (US\$40703.35 per Annum  
(Negotiable) excluding and other benefits  
**LOCATION:** Dhaka, Bangladesh  
**ASSIGNMENT LENGTH:** Three years (renewable)

### **The Position:**

The Head of Programmes is a senior leadership position responsible for the strategic oversight, coordination, and effective delivery of all Partners in Population and Development (PPD) programmes. This role is central to advancing PPD's mandate of promoting and strengthening South-South and Triangular Cooperation in the fields of reproductive health, population, and sustainable development across its 28 member countries.

The Head of Programmes will lead the Programme Unit, ensuring the successful implementation of PPD's Strategic Plan and annual work plans. The portfolio is diverse, encompassing policy advocacy, knowledge management, capacity building, and the facilitation of strategic partnerships. The post holder will ensure an integrated and results-based approach to programme delivery, aligning all projects with the ICPD Programme of Action and the 2030 Agenda for Sustainable Development.

As a key member of the PPD senior management team, the Head of Programmes contributes substantially to the design, development, and management of innovative and responsive inter-governmental programmes. The ideal candidate will bring a robust skillset in programme management, resource mobilization, and strategic planning, coupled with a deep understanding of the population and development sector. S/he will provide hands-on coordination and supervision to the programme team, ensuring the optimal use of resources, rigorous monitoring of results, and clear communication of PPD's impact.

The Head of Programmes will work under the overall guidance and direct supervision of the Executive Director.

## **How You Can Make a Difference:**

Partners in Population and Development (PPD) is the leading intergovernmental organization for promoting South-South Cooperation to achieve the goals of the International Conference on Population and Development (ICPD). PPD's Strategic Plan is dedicated to achieving three transformative results: ending preventable maternal deaths; ending the unmet need for family planning; and ending gender-based violence and harmful practices.

In a world where global challenges require collective action, we need principled and ethical leaders who can champion the rights and choices of all people. We are seeking candidates who can transform, inspire, and deliver high-impact, sustainable results. If you are a strategic thinker, an exceptional manager of resources, and committed to delivering excellence in programme outcomes, this is your opportunity to make a profound difference on a global scale.

## **Job Purpose:**

Under the supervision of the Executive Director, the Head of Programmes will substantively contribute to the acceleration of efforts towards achieving the goals of the PPD Strategic Plan. This will be accomplished by ensuring that PPD's core focus on South-South Cooperation in reproductive health, population, and development is integrated and evidenced across the entire programme portfolio.

The Head of Programmes will work to optimize the allocation of resources, create synergies across programmes, influence global and national policies, and enhance the consistency and effectiveness of PPD's work. This is a change management position that requires not only leading programme implementation but also improving working methods within and between teams to enhance service delivery and results.

## **You Would Be Responsible For:**

### **A. Programme Leadership, Coordination, and Technical Support**

- Lead the planning, budgeting, implementation, monitoring, evaluation, and reporting of all PPD programmes, ensuring alignment with the Strategic Plan.
- Oversee the development, budgeting, and implementation of all donor-funded programmes, ensuring compliance with agreements and high-quality reporting.
- Provide high-level technical guidance and support to member countries, partners, and staff on South-South Cooperation frameworks and best practices in population and development.
- Promote a human rights-based, results-oriented approach, integrating innovative strategies into the design and formulation of all programmes and projects.
- Assess the implications of new policy developments on programme execution and ensure their timely integration.

### **B. Strategic Planning and Resource Mobilization**

- Lead the development and periodic review of PPD's Strategic Plan and Annual Work Plans in close collaboration with the senior management team.
- Drive resource mobilization efforts by leading the development of high-quality project proposals and building strong relationships with donors and development partners.
- Identify and pursue new funding opportunities to diversify and expand PPD's resource base.

### **C. Advocacy and Promotion of South-South Cooperation**

- Develop and implement strategies to promote the discourse and practice of South-South and Triangular Cooperation at national, regional, and global levels.
- Oversee the development of relevant advocacy and policy documents to address critical issues in reproductive health, population, and development.

### **D. Stakeholder Engagement and Partnerships**

- Establish and maintain mutually respectful and strategic partnerships with member country governments, UN agencies, development partners, civil society organizations, and other stakeholders.
- Review the political, social, and economic environment relevant to PPD's work and identify opportunities for strategic intervention and assistance.
- Actively promote and support UN Reform and 'Delivering as One' initiatives to strengthen coordination and coherence.

### **E. Team Management and Leadership**

- Provide strong leadership and supervision to the programme staff, fostering a culture of teamwork, accountability, and continuous learning.
- Facilitate the professional development of staff, conduct regular performance appraisals, and promote their safety and well-being.
- Stand-in for other team members on selected functions as may be required.

## **Qualifications and Experience:**

### **Education:**

1. Advanced degree (MSc) in Reproductive Health, Population and Development and 10 years' experience in population, development or health science is mandatory. An undergraduate degree (MBBS, MB ChB) in Medicine and Surgery and Postgraduate Training in Medicine and Surgery will also be considered an advantage.
2. Minimum of 5 year's experience in Asia or Africa Region (or combination of 10 years experience both in Asia and Africa Region) working on proposal development and project/program implementation and management in the fields of reproductive health or Population and Development is mandatory.

3. At least five year's experience working with Intergovernmental Organisation, International Organisation, UN Agencies (UNFPA, WHO, etc) or large donor agencies while managing reproductive health program at international and Africa Regional levels.
4. Demonstrated knowledge of reproductive health, population and development issues and services as stated in the International Conference on Population and Development Program of Action.
5. Demonstrated ability to develop project proposals for funding, implement, administer and monitor funded project/program and write both technical and financial reports.
6. Excellent communication, negotiation and diplomatic skills. Experience in policy dialogue and communication with high-ranking governmental officials.
7. Good managerial skills including financial and personnel management.
8. Fluent in English. Knowledge of French, Arabic and other African languages would be an added value.
9. Computer expertise in MS Word, Excel, PowerPoint, MS Project and familiarity with Internet is desired.
10. Experience of holding major international, regional and national forums.

### **Submission of Applications**

Interested candidates from PPD member states are invited to submit their curriculum vitae (CV) together with certified copies of relevant academic and professional certificates and certified copy of passport biodata page by **12 April 2026** to the following address:

The Executive Director  
Partners in Population and Development (PPD)  
Block-F, Plot-17/B&C  
Sher-e-Bangla Nagar  
Administrative Zone  
Agargaon, Dhaka 1207  
Bangladesh  
**Email:** ed@ppdsec.org